**MINUTES OF ANNUAL COUNCIL MEETING OF OAKAMOOR PARISH COUNCIL**

 **HELD AT OAKAMOOR VILLAGE HALL ON MONDAY 13TH MAY 2024 AT 7.00PM**

**Present**: **Chairman:** Tony Loynes

 **Vice Chairman:** Phil Charles

 **Parish Councillors**: Scott Watkins, Glenys Beard,

Peter Chell

Samantha Cunningham

**In Attendance:** County Cllr. Mike Worthington, Lengthsman and two members of the public.

**24.59 Election of Chairman for the ensuing year.**

Cllr. Tony Loynes was elected as Chairman. Proposed by Cllr. Charles and seconded by Cllr. Chell. (*carried*). Cllr. Loynes to sign the ‘Declaration of Acceptance of Office’ as Chairman.

**24.60 Appointment of Vice Chairman for the ensuing year.**

Cllr. Charles was elected as Vice-Chairman. Proposed by Cllr. Loynes and seconded by Cllr. Watkins. (*carried*).

**24.61 Apologies.**

Cllr. Heidi Worthington-Harris, Distrct Cllr. Aberley, District Cllr. Fallows.

**24.62 Public Participation.**

A parishioner asked for an update regarding a response from Cadent regarding the poor resurfacing of the pavement and bridge. Clerk agreed to forward response to the Cllr. Loynes to follow up.

The parishioner also asked for an update regarding signage re overnight parking of caravans. The Clerk has been liaising with Steve Spackman and he is dealing with it. Clerk to chase up.

**24.63 Declaration of Interest and Dispensations.**

 None.

**24.64 Minutes of meeting held on 8thApril 2024.**

***Resolved*** *that the Minutes of the meeting held on 8th April 2024, having been circulated be confirmed and signed as a correct record by the Chairman.*

**24.65 Actions and Updates from Previous Meeting.**

a. Notice Board – Delivered to Cllr. Chell and will be erected within 2 weeks.

**24.66 Reports from County and District Councillors if present.**

 None.

**24.67 Appointments: To confirm appointments of:**

 a. Representatives for the Oakamoor Village Group – Cllr. Chell.

 b. Representative for the SMDC Parish Assembly – Cllr. Charles, Cllr. Loynes.

**24.68 Annual Review of:**

**Standing Orders and Financial Regulations, Risk Register, Training for Councillors, Asset Register and Insurance Cover.**

* Standing Orders to be revised and approved at the next meeting.
* Financial Regulations to be revised and approved at the next meeting.
* Risk Register to be revised and approved at the next meeting.
* Training for Councillors – As and when required.
* Asset Register – up to date.
* Insurance cover reviewed and agreed to move to Zurich Insurance due to the substantial increase in premium with BHIB Insurance. Carried.

**24.69 Planning Matters.**

a. Applications.

 None.

 b. To Note SMDC decisions on previous applications.

 SMD/2023/0499 – Planning permission approved – 26.04.24.

c. Any Other Planning Matters

 1. Laver Leisure (Oakamoor) SMD/2023/0532. Ongoing.

**24.70 Ongoing Parish Affairs. (Separate Sheet).**

a. Parking at the School – SCC Cllr. Worthington had a meeting with Lisa Hall (SCC Highways)

 and the issue will be reviewed in due course. Ongoing.

b. Traffic Speed on ‘Star Bank’ – OPC received an email from Alton Towers and a

 representative from Alton Towers will be in contact to attend OPC meeting to discuss

 highway issues in due course. Ongoing.

c. Hawksmoor to Church Bank – Overgrown foliage and resurfacing of the footpath.

 It was said that works for the resurfacing of footpaths was put on hold due to the installation

 of ‘fibre broadband’. It has been reported that this has now been done. Clerk to contact SCC

 Highways to prioritise the repairs of the footpath. (**Clerk to Action**).

d. Willlows Overhanging Tree – Cllr. Loynes said works will commence imminently. Carried.

e. Blocked Drain – Church Bank – reported (4359890) – Response received from Mark Deaville

 (SCC). He has forwarded the works to his team as priority and work will be carried out

 imminently.

f. Finger Post refurbishment – Ongoing.

g. Power Points on ‘The Square’. Cllr Chell awaiting quotes. Ongoing.

**24.71 Lengthsman**

The Lengthsman reported overgrown foliage on the car park and various other issues.

He has been tasked to cutting back the hedges.

It was reported that the bushes are overgrown on Mill Road by the wall towards Stoneydale between the turning for the sports ground and the entrance to bramble barn.

**24.72 Accounts for Payment (May 2024) Agreed and Ratified (To be paid via Bank Transfer)**

|  |  |  |
| --- | --- | --- |
| Carmen Giuliano-Worthington | Clerks Salary  | £163.80 |
| Zurich  | Council Insurance | £304.00 |
| J. Redfearn | Lengthsman | £117.00 |
| Peter Chell | Planters | £29.00 |
| The Ford Partnership | Internal Audit and Payroll Scheme | £396.00 |

b. Payments Received.

 HMRC VAT - £246.59.

b. Current Bank Statement.

 Emailed prior to meeting.

**24.73 Accounts for Year Ending 31st March 2024.**

To note receipts and Payments for the year ending 31st March 2024, together with the bank reconciliation at 31st March 2024. (*carried*).

**24.74 Internal Audit Report and Governance Statement for the Year Ending 31st March 2024.**

The Internal Audit Report and the Governance Statement for the Year Ending 31st March 2024. was approved. (*Carried*).

**24.75 Statement of Accounts and Certificate of Exemption for the Year Ending 31st March 2024.**

Statement of Accounts and the Certificate of Exemption for the Year Ending 31st March 2024, as contained in the Annual Return approved and signed by the Chair and Clerk.

**24.76 Correspondence.**

 Circulated prior to meeting.

 Trip to London and Private Tour of Westminster – Friday 14th June 2024.

**24.77 D-Day 80 Grant Fund.**

SMDC are providing grants to all parish councils in the District to support their involvement in holding an event/activity for £435.00. The Clerk to apply for the funding. (**Clerk to Action**).

**24.78 Items of an Urgent Nature.**

Cllr. Loynes gave an update regarding housing a defibrillator in Moneystone. Cllr. Loynes is currently looking into funding. To be added as an Agenda item at the next meeting. *Carried*.

**The Chairman thanked everybody for their attendance and declared the meeting closed at 7.58pm.**

**The date of the next parish meeting will be held on** **Monday 3rd June 2024 at 7.00pm at Oakamoor Village Hall.**