**MINUTES OF ANNUAL COUNCIL MEETING OF OAKAMOOR PARISH COUNCIL**

 **HELD AT OAKAMOOR VILLAGE HALL ON MONDAY 15TH MAY 2023 AT 7.00PM**

**Present**: **Chairman:** Tony Loynes

 **Vice Chairman:** Phil Charles

 **Parish Councillors**: Mary Edwards, Glenys Beard,

Scott Watkins, Heidi Worthington-Harris

Samantha Cunningham

**In Attendance:** County Cllr. Mike Worthington, District Councillor James Aberley,

 Carmen Worthington (Clerk), Lengthsman, 2 members of the public.

**23.61 Election of Chairman for the ensuing year.**

Cllr. Tony Loynes was elected as Chairman. Proposed by Cllr. Beard and seconded by Cllr. Charles. (*carried*). Cllr. Loynes to sign the ‘Declaration of Acceptance of Office’ as Chairman.

**23.62 Appointment of Vice Chairman for the ensuing year.**

Cllr. Charles was elected as Vice-Chairman. Proposed by Cllr. Loynes and seconded by Cllr. Watkins. (*carried*).

**23.63 Apologies.**

District Cllr. Fallows.

**23.64 Public Participation.**

A parishioner said he had received a response from Laver Leisure regarding the Japanese Knot weed which is growing along Churnet View Road on the land that belongs to them and confirmed that they have started to treat the area and will finish the rest in August.

Coronation weekend was very successful with over 70 attending the celebrations.

A Parishioner raised her concerns regarding the tree which is overhanging on the river at ‘The Willows’. OPC received a quote from Hemps Valley last year for £800 plus VAT and will be looking at remedial work to be carried out in the next few months.

It has been reported that overnight camping is increasing in numbers and frequency – Clerk informed the parishioner that an email was sent to SCC ROW who agreed that they would erect temporary signage in place until something more permanent can be placed.

It has also been reported that there are cars parking up at Oakamoor Station car park smoking cannabis. The parishioner has reported the issue to the police but has asked if OPC could collectively support them in reporting the issue. Cllr. Edwards said that the police will be patrolling the area quite frequently.

**23.65 Declaration of Interest and Dispensations.**

 None.

**23.66 Minutes of meeting Annual Parish Meeting and Normal Meeting held on 3rdApril 2023.**

***Resolved*** *that the Minutes of the meeting held on 3rd April 2023, having been circulated be confirmed and signed as a correct record by the Chairman.*

**23.67 Actions and Updates from Previous Meeting.**

a. Liaison Committee with Neighbouring Parishes/Alton Towers.

 Awaiting confirmation of the date of next meeting from Alton Towers. Ongoing.

 b. Picnic Area BBQ (22.114)

 Complaints regarding barbecues taking place during the summer period. Email to be sent

 to Steve Spackman (SCC Ranger) to ask about signage. (**Clerk to Action**).

c. Bridge – Churnet View Road (m.22.162c)

 Awaiting Cllr. Paul Roberts to deliver Grit strips.

 Cllr. Cunningham said she has information and pricing for suitable grit strips for the

 bridge. Cllr. Cunningham agreed to circulate an email to councillors.

 (**Cllr. Cunningham to Action**).

**23.68 Reports from County and District Councillors if present.**

 None.

**23.69 Appointments: To confirm appointments of:**

 a. Representatives for the Oakamoor Village Group – Cllr. Beard.

 b. Representative for the SMDC Parish Assembly – Cllr. Charles, Cllr. Loynes.

**23.70 Annual Review of:**

**Standing Orders and Financial Regulations, Risk Register, Training for Councillors, Asset Register and Insurance Cover.**

The Standing Orders and Financial Regulations are all up to date. The Asset Register is up to date and the Insurance cover is adequate.

**23.71. Planning Matters.**

a. Applications.

 **SMD/2022/0183** – Longhurst Farm, Dimmingsdale, Oakamoor.

 Proposed Development: Proposed change of use of existing agricultural barn and

 conversion for residential use.

 Conclusion

 OPC supports the above application.

 b. To Note SMDC decisions on previous applications.

 SMD/2023/0094 – Planning permission approved. 28.04.23.

 SMD/2019/0697 - Planning permission approved. 03.05.23.

c. Any Other Planning Matters

 1. Laver Leisure (Oakamoor) SMD/2019/0646, SMD/2019/0716, SMD/2019/0725.

 Ongoing.

**23.72 Ongoing Parish Affairs.**

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|  | **Issue** | **Start Date** | **Reference** | **Status**  | **Action** |
| 1. | Damaged Chestnut and Wire Fence | 02.09.19 | m.19.113 | Ongoing | Cllr. Charles confirmed that 24 stakes and posts have now been delivered and will be installed in due course. Cllr. Charles has spoken to the ‘Ranger’ who said a tree surgeon has looked at the trees and will update OPC in due course. |
| 2. | The WillowsTree Pruning | 05.10.20 | m.20.88 | Ongoing | Response received from Steve Massey (SMDC) and will let OPC know when they intend to carry out the work once the contractors are assigned and works agreed. |
| **3.** | Parking at the School | 04.01.21 | m.21.12 | Ongoing | SCC Cllr. Worthington raised as priority with SCC and will keep OPC updated as to progress. SCC Cllr. Worthington said that David Greatbatch (SCC Highways) said the double yellow lines cannot be done and OPC should have received an email with an update. OPC have received no email. (**Cllr. Loynes to contact D. Greatbatch**). |
| **4.** | Traffic Speed on Star Bank | 02.08.21 | m.21.95 | Ongoing | OPC agreed that it should be a 30mph and a proposal should be put forward to SCC.The Chair & Cllr. Charles to liaise with the support of Cotton Parish Council. To be added to the ‘Alton Towers Liaison Meeting’. *Ongoing*. |
| **5.** | Hawksmoor to Church Bank – Overgrown foliage on footpath | 02.08.21 | m.21.95 | Ongoing | Reported to SCC. (4251975) (4266248) No response to date. To be discussed at the Next Highways meeting with Paula Lees Meeting date to be arranged. (**Clerk to Action**). |
| **6.** | Churnet View Road | April 23 | m.23.60 | Ongoing | Potholes reported – 4322486 Completed.Church Bank – rusted brackets on signage reported – 4322488. |

1. Lengthsman

Chair read out work carried out by the Lengthsman.

**23.73 Reports of Committees and Outside Bodies.**

 None.

**23.74 Sustainability.**

None.

**23.75 Accounts for Payment (May 2023) Agreed and Ratified**

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| --- | --- | --- | --- |
| Carmen Giuliano-Worthington | Clerks Salary  | 101083 | £153.40 |
| BHIB | Council Insurance | 101084 | £482.90 |
| J. Redfearn | Lengthsman | 101085 | £62.00 |
| J. Redfearn | Lengthsman | 101086 | £91.00 |
| The Ford Partnership | Internal Audit and Payroll Scheme | 101087 | £324.00 |

 b. Current Bank Statement.

 Read out.

 c. Online Banking.

 Ongoing.

**23.76 Accounts for Year Ending 31st March 2023.**

To note receipts and Payments for the year ending 31st March 2023, together with the bank reconciliation at 31st March 2023. (*carried*).

**23.77 Internal Audit Report and Governance Statement for the Year Ending 31st March 2023.**

The Internal Audit Report and the Governance Statement for the Year Ending 31st March 2023. was approved. (*Carried*).

**23.78 Statement of Accounts and Certificate of Exemption for the Year Ending 31st March 2023.**

Statement of Accounts and the Certificate of Exemption for the Year Ending 31st March 2023, as contained in the Annual Return approved and signed by the Chair and Clerk.

**23.79 Correspondence.**

 Circulated prior to meeting.

**23.80 Finger Post Refurbishment.**

 Ongoing.

**23.81 Items of an Urgent Nature.**

Cllr. Edwards asked if OPC were supplying plants for the war memorial. A member of Oakamoor Village Group said he would buy the plants and provide OPC with the receipt. Carried.

**The Chairman thanked everybody for their attendance and declared the meeting closed at 8.20pm.**

**The date of the next parish meeting will be held on** **Monday 5th June 2023 at 7.00pm at Oakamoor Village Hall.**