You are summoned to attend the **Annual Meeting** of Oakamoor Parish Council to be held at Oakamoor Village Hall on **Monday 15thMay 2023** at **7.00pm**, which the following business will be transacted.

Any Councillor unable to attend should forward their apologies to the Clerk or the Chairman.

**Members of the public are welcome to attend.**

**AGENDA**

1. **Election of Chairman for the ensuing year** (and declaration of acceptance of office as Chairman).
2. **Appointment of Vice Chairman for the ensuing year.**
3. **Apologies:** To receive apologies and approve reasons for absence.
4. **Public Participation.**

Residents are invited to give their views and question the Parish Council about matters on this agenda or raise matters for future consideration at the discretion of the Chairman.

1. **Declaration of Interest and Dispensations.**

a. To receive Declarations of Interest.

b. To consider the grant of Dispensations.

1. **Minutes.**

To approve the Minutes of the Meeting of the Annual Parish Meeting and normal meeting held on 3rd April 2023.

1. **Actions and Updates from Previous Meetings.**

a. Liaison Committee with Neighboring Parishes/Alton Towers. Ongoing.

b. Picnic Area BBQ (m.22.114) – Email sent to Paula Lees (SCC Highways). To be

discussed at the next Highways Meeting. Date to be arranged with Paula Lees.

Ongoing.

c. Bridge – Churnet View Road (m.22.162c). Awaiting delivery of grit from Cllr. Paul

Roberts (SMDC Leader). (*To be kept on Agenda*).

**8. Reports of Committees and Outside Bodies.**

**9. Appointments:** To confirm appointments of:

a. Representative(s) for the Oakamoor Village Hall Committee.

b. Representative(s) for the SMDC Parish Assembly.

**10. Annual Review of:**

Standing Orders and Financial Regulations, Risk Register, Training for Councillors, Asset Register and Insurance Cover.

**11. Planning.**

**a. Applications.**

None.

**b. To note SMDC decisions on previous applications.**

|  |  |  |  |
| --- | --- | --- | --- |
| [SMD/2023/0094](http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=168604) | The Laurels, Star Bank, Oakamoor, Staffordshire, ST10 3BN | Change of use from C1 (Hotel) to C3 (Dwelling) | Planning Permission Approved  28.04.23 |
| [SMD/2019/0697](http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=131579) | 14, Riverside, Churnet View Road, Oakamoor, Staffordshire, ST10 3AE | Removal of front wall and lowering the kerb for vehicle access onto new paved parking area, construction of wall at the rear of parking area proposed | Planning Permission Approved  03.05.23 |

**c. Any other Planning Matters.**

1. Laver Leisure (Oakamoor) SMD/2019/0646. (*Ongoing*).

**12. Ongoing Parish Affairs.**

a. Highways

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Issue** | **Start Date** | **Reference** | **Status** | **Action** |
| 1. | Damaged Chestnut and Wire Fence | 02.09.19 | m.19.113 | Ongoing | Cllr. Charles confirmed that 24 stakes and posts have now been delivered and will be installed in due course. Cllr. Charles has spoken to the ‘Ranger’ who said a tree surgeon will look at the trees in spring/summer. Cllr. Charles said the tree surgeon needs to cut down the trees prior to the installation of the fence. Cllr. Charles to chase up.  (**Cllr. Charles to Action**). |
| 2. | The Willows  Tree Pruning | 05.10.20 | m.20.88 | Ongoing | Awaiting response from Steve Massey (SMDC), to obtain an estimated start date of further remedial work.  Cllr. Paul Roberts (SMDC Leader) said he would chase this up. Ongoing.  (**Clerk to chase up**). |
| **3.** | Parking at the School | 04.01.21 | m.21.12 | Ongoing | SCC Cllr. Worthington raised as priority with SCC and will keep OPC updated as to progress. It will be included in 2022/23 schedule. SCC Cllr. Worthington had a DHP meeting on 1st February and David Greatbatch (SCC Highways) is arranging to visit the site in due course. |
| **4.** | Traffic Speed on Star Bank | 02.08.21 | m.21.95 | Ongoing | OPC agreed that it should be a 30mph and a proposal should be put forward to SCC.  The Chair & Cllr. Charles to liaise with the support of Cotton Parish Council. To be added to the ‘Alton Towers Liaison Meeting’. *Ongoing*. |
| **5.** | Hawksmoor to Church Bank – Overgrown foliage on footpath | 02.08.21 | m.21.95 | Ongoing | Reported to SCC. (4251975) (4266248) No response to date. To be discussed at the  Next Highways meeting with Paula Lees Meeting date to be arranged.  (**Clerk to Action**). |
| **6.** | Churnet View Road | April 23 | m.23.60 | Ongoing | Potholes reported – 4322486  Church Bank – rusted brackets on signage reported – 4322488. |

b. Lengthsman.

**13. Sustainability.**

**14. Accounts.**

a. Accounts for payment

Clerks Salary - £153.40

BHIB Insurance - £482.90

Lengthsman.

b. Current Bank Statement.

c. Online Banking. (Ongoing).

**15. Accounts for Year Ending 31st March 2023.**

To note receipts and Payments for the year ending 31st March 2023, together with the bank reconciliation at 31st March 2023.

**16. Internal Audit Report and Governance Statement for the Year Ending 31st March**

**2023.**

To note the Internal Audit Report and to approve the Governance Statement for the Year Ending 31st March 2023.

**17. Statement of Accounts and Certificate of Exemption for the Year Ending 31st**

**March 2023.**

To approve the Statement of Accounts and the Certificate of Exemption for the Year Ending 31st March 2023 as contained in the Annual Return.

**18. Correspondence.**

Circulated prior to meeting.

**19. Finger Post Refurbishment.** (*To be kept on the Agenda*).

**20. Items of an Urgent Nature.**

**21. Date of next Meeting.**

The next meeting will be held at Oakamoor Village Hall on 5th June 2023.

**Carmen Giuliano-Worthinton**

**Oakamoor Clerk/RFO**