**MINUTES OF MEETING OF OAKAMOOR PARISH COUNCIL**

**HELD REMOTELY VIA ZOOM ON MONDAY 6th JULY 2020 AT 7.00PM**

**Attendees**: **Chairman:** Philip Charles

 **Vice Chairman**: Tony Loynes

**Parish Councillors**: Glenys Beard, Robert Church-Taylor, Mark Fallows,

**SCC Cllr.** Mike Worthington

**SMDC District Cllr.** James Aberley, Elsie Fallows.

No public attendance.

**20.48. Apologies.**

 Cllr. Frank Meadows (Technical issues), Cllr. Mary Edwards (Technical issues).

**20.49. Declaration of Interest.**

 None.

**20.50 Minutes of the Meeting held on Monday 1st June 2020.**

*The Minutes of the meeting held on 1st June 2020, having been circulated were confirmed as a true and correct record, and will be signed off by the Chairman at the next sitting of the Parish Council. (Unanimously agreed).*

**20.51. Public Participation.**

 No public in attendance.

**20.52. Actions and Updates from Previous Meetings.**

Damaged Chestnut and Wire Fence (m.20.29) – Clerk contacted Nigel Hopkins and he is waiting for the fencing to be collected from Cannock Depot. (Ongoing).

**20.53. Planning Matters.**

1. **Applications.**

 b. **To note decisions on previous applications.**

DET/2020/0017 – Old Furnace Farm, Greendale, Oakamoor.

Prior Approval Granted 04.06.20.

 c. **Other Planning Issues**.

1. Laver Leisure (Oakamoor) SMD/2019/0646, SMD/2019/0716, SMD/2019/0725.

 The comments for Laver Leisure were submitted on 31.01.20.

 Cllr. Church-Taylor & Cllr Charles will be attending and Cllr. Church Taylor will be speaking

 on behalf of OPC at the Planning Committee meeting when a date has been confirmed.

 The Chair will email the draft preparation prior to the hearing.

2. Conservation Area – Cllr. Aberley is arranging a meeting with SMDC Executive Director of

Place to discuss the ‘Planning Guidelines’. Cllr. Loynes will attend the meeting with Cllr. Aberley. (Ongoing).

**20.54. Ongoing Parish Affairs.**

1. **Highways**
* Armco barrier on Star Bank – *(reference 4128606)*. Email sent to Paula Lees (County Highways). Still outstanding.Councillors agreed to make a formal complaint to SCC Highways as this has been pending since Sept 2018. (**Clerk to Action**).
* Pothole, Churnet View Road – *(reference 4167999).* Works order raised in August 2019. Still outstanding. (**Clerk to Action**).
* Pothole, Churnet View Road – 20 yards from junction on School Drive (ST10 3AE). (**Clerk to Action**).
* (m.20.07) It has been reported that the litter bin is missing at the end of Mill Road, close to junction B5417. Clerk to contact SMDC Street Cleaning to ask for a replacement. Reported to SMDC ref.GDZRKRJX. If no response is received by the next Parish Council meeting, Clerk to follow up. (**Clerk to Action**).
* Request for ‘Give Way’ sign, access road to Station Car Park at the junction with Mill Road. Contacted Paula Lees who said it was SMDC. Clerk to re-report to Paula Lees as it belongs to SCC and not SMDC. **Update 06.07.20** – Email received from Paula Lees, SCC Highways, passed to Traffic Management Officer.
* Bins – Cllr. Loynes praised SMDC for their efficiency of emptying the bins. He also suggested signs to be put on the bins for visitors to take home their recyclable waste. The Chair suggested bespoke metal signs for the bins. District Cllrs. Fallows and Aberley agreed to fund for the signs and will email the Clerk the form. (*Carried*).
1. **Lengthsman.**

 Work carried out by the Lengthsman read out. Invoices received for two months.

**20.55. Reports of Committees and Outside Bodies.**

None.

**20.56. Accounts.**

**a. Accounts for Payment – Agreed and Ratified.**

|  |  |  |  |
| --- | --- | --- | --- |
| **To Whom** | **Details** | **Cheque No.** | **Amount** |
| C. Giuliano-Worthington | Clerks Salary | 100966 | £133.67 |
| J. Redfearn | Lengthsman (March, April, May) | 100965 | £288.00 |
| The Ford Partnership | Internal Audit 2019/2020 | 100967 | £130.00 |

 **b.** Payment received from SMDC Lengthsman Scheme – £396.00.

 **c**. Current Bank Statement read out.

**20.57. Annual Governance & Accountability Return 2019-20.**

a. Annual Internal Audit Report – Received and noted.

 b. Mazars – Certificate of Exemption. Approved and to be sent to Mazars External Auditors.

 c. Mazars – Annual Governance Statement (Section 1). Approved.

 d. Mazars – The Accounting Statement (Section 2). Approved.

**20.58. Correspondence.**

All Correspondence received via email circulated prior to the meeting.

**20.59. Items of an Urgent Nature.**

 1. Registration of the Picnic Area as village Green – Cllr. Church-Taylor continues research.

2. Cllr. Beard reported the River Churnet is a flood risk due to overgrown trees and

vegetation. Cllr. Beard arranging a visit at the River Bridge with District Cllr. Aberley. District Cllr. Aberley also mentioned that he is currently documenting blocked drains across the Churnet Ward to put forward to Highways. (**Cllr. Beard & District Cllr. Aberley to Action**).

3. Cllr. Loynes asked who is responsible for the pruning of the trees at ‘The Willows.’ The

 Chair said he would check the deeds and let him know his findings. (**Chair to Action**).

4. Cllr. Loynes suggested thank you letters on behalf of the Parish Council should be sent to Parishioner Sam Cunningham for her work leading a group assisting vulnerable parishioners during the Covid-19 pandemic, and to Melissa Macmillan for her efforts in helping the Villagers enjoy the VE Celebrations. Council agreed that these would be appropriate. (**Cllr. Loynes & Clerk to Action**).

**There being no further business The Chair thanked everybody for their attendance and declared the meeting closed 8.28pm.**

**The next meeting will be held on 3rd August 2020, 7.00pm at Oakamoor Village Hall. (*Subject to Safety Measures being put in place*).**

**Village walk-around, meet at 6.30pm outside Village Hall.**