**MINUTES OF ANNUAL COUNCIL MEETING OF OAKAMOOR PARISH COUNCIL**

 **HELD ON MONDAY 13th May 2019**

**AT OAKAMOOR VILLAGE HALL AT 7.00PM**

**Present**: **Chairman:** Philip Charles.

 **Vice Chairman:** Mark Fallows.

 **Parish Councillors**: Frank Meadows, Mary Edwards,

Glenys Beard, Tony Loynes,

**In Attendance:** Mr J. Redfearn (Lengthsman), District Councillor Elsie Fallows, and Carmen Worthington (Clerk).

**19.45. Election of Chairman for the ensuing year.**

Cllr. Philip Charles was re- elected as Chairman. Proposed by Cllr. Loynes and seconded by Cllr. Meadows. (*carried*). Cllr Charles signed the ‘Declaration of Acceptance of Office’ as Chairman.

**19.46. Appointment of Vice Chairman for the ensuing year.**

Cllr. Tony Loynes was elected as Vice-Chairman. Proposed by Cllr. Mark Fallows and seconded by Cllr. Beard. (*carried*).

**19.47. Apologies.**

County Councillor Mike Worthington.

**19.48. Co-option of Councillors.**

There is one vacancy for a Parish Councillor which will be advertised from 14th May 2019 on the Website, Facebook and Noticeboard in Oakamoor.

**19.49 Public Participation.**

 None.

**19.50. Declaration of Interest.**

 None.

**19.51. Minutes of meeting held on 1st April 2019.**

***Resolved*** *that the Minutes of the meeting held on 1st April 2019, having been circulated be confirmed and signed as a correct record by the Chairman.*

**19.52. Matters Arising.**

 - White Lines incorrectly located (m.1940) – The Clerk wrote to David Greatbatch (County

 Highways) and is still awaiting a reply. This has been ongoing for over one year. Cllr.

 Charles agreed to pursue the situation and contact SCC Highways.

* Response received from Liz Greenwood (Alton Towers) (ref.m.19.40b), they are unable to assist with the litter picking beyond the boundaries of the Resort due to safety concerns raised by the team when they were working out there and also because the size of the environmental team has reduced over recent years.

**19.53. Reports of Committees and Outside Bodies.**

 a. Parish Assembly – Nothing to report.

b. District Councillor – Councillors expressed their thanks to Cllr. Ivor Lucas (former District Cllr) for all the help and support to Oakamoor Parish Council over the years. **Action**: Clerk to write a letter to Ivor expressing Councils gratitude.

**19.54. Appointments: To confirm appointments of:**

 a. Representatives for the Oakamoor Village Hall Committee – Cllr. Frank Meadows.

 b. Representative for the SMDC Parish Assembly – Cllr. Mark Fallows.

**19.55. Annual Review of:**

**Standing Orders and Financial Regulations, Risk Register, Training for Councillors, Asset Register and Insurance Cover.**

The Standing Orders and Financial Regulations are all up to date. The Code of Conduct has been updated and the Risk Register amended. Asset Register is up to date and the Insurance cover is to be reviewed by Cllr. Charles and the Clerk.

**19.56. Planning Matters.**

a. Applications.

 None.

 b. To Note SMDC decisions on previous applications.

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| --- | --- | --- | --- | --- |
| **App Ref** | **Address** | **Details** | **Comment submitted** | **Decision** |
| [SMD/2018/0685](http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=126897) | 17 & 18, Riverside, Churnet View Road, Oakamoor, Staffordshire, ST10 3AE | Proposed partial removal of front wall and lowering the kerb for vehicle access onto paved parking area outside No 17 & 18 | Councillors support the Application. | Planning Permission Approved16.04.19 |
| [SMD/2018/0369](http://publicaccess.staffsmoorlands.gov.uk/portal/servlets/ApplicationSearchServlet?PKID=123738) | Former Lord Nelson Inn, School Drive, Oakamoor, Staffordshire, ST10 3DQ | Alterations and single storey side extension | Councillors have no objection. | Planning Permission Approved30/04/2019 |

c. Other Planning issues

 Cllr. Loynes informed the Council that there are 3 Planning Applications pending in

 Oakamoor.

 Cllr. Loynes has received a response from Ben Heywood regarding ‘Guidance Notes’ for

 Planning in the Conservation Area. To date he said that we are no further forward and

 Was considering escalating to the next level.

 Cllr. Charles thanked Cllr. Loynes for his continued efforts in trying to resolve the issue.

**19.57. Ongoing Parish Affairs.**

1. Highways – Armco barrier on Star Bank – Still awaiting works (ref.4128606).

Vegetation on B5417 Star Bank, between Farley Road and the first bend, travelling east. (*previously reported ref. 4150357*). It has now been reported that power lines are touching the vegetation and now needs to be reported to Western Power. (**Clerk to Action**).

Cllr. Edwards said the pothole on Churnet View Road has been reported.

Cllr. Meadows said that speeding cars is still problematic. Cllr. Charles said that we have tried various avenues but to no avail.

1. Lengthsman – Cllr. Charles read out the work carried out by the Lengthsman which included strimming and repairing the bus shelter roof.

Cllr. Meadows asked if the Lengthsman could put preservative on the posts at the War Memorial.

1. Website – Cllr. Loynes said the website needs to be promoted wherever possible. The Clerk informed the Councillors that the website is up to date.

**19.58. Accounts for Year Ending 31st March 2019.**

To note receipts and Payments for the year ending 31st March 2019, together with the bank reconciliation at 31st March 2019. (*carried*).

**19.59. Internal Audit Report and Governance Statement for the Year Ending 31st March 2019.**

The Internal Audit Report and the Governance Statement for the Year Ending 31st March 2019 was approved and signed.

**19.60. Statement of Accounts and Certificate of Exemption for the Year Ending 31st March 2019.**

Statement of Accounts and the Certificate of Exemption for the Year Ending 31st March 2019 as contained in the Annual Return approved and signed by Cllr. Charles and the Clerk.

**19.61. Accounts for Payment.**

|  |  |  |  |
| --- | --- | --- | --- |
| Carmen Giuliano-Worthington | Clerks Salary for April. | 100918 | £166.00 |
| J. Redfern | Lengthsman | 100919 | £120.00 |
| BHIB | Council Insurance (chq. to be held until Insurance cover is checked) | 100920 | £407.48 |
| The Ford Partnership | Internal Audit and Payroll Scheme | 100921 | £273.00 |
| JME Controls  | Supply & Fit LED flood light | 100922 | £98.33 |

**19.62. Correspondence.**

 Circulated prior to meeting.

**19.63.** Items of an Urgent Nature.

 It was reported the Noticeboard has water going through the side. Lengthsman to look in to this.

**The date of the next parish meeting will be held on** **Monday 3rd June 2019 at 7.00pm at Oakamoor Village Hall.**

**The Chairman thanked everybody for their attendance and declared the meeting closed at 8.03pm.**